

**Kauai Officiant – Julie D Wirtz - Ceremony Booking Contract**  
**Cell Phone: 808-652-9443**

This contract is between Julie D. Wirtz, Minister / Humanist Celebrant / Officiant and

\_\_\_\_\_ and/or \_\_\_\_\_

\_\_\_\_\_  
**Mailing Address and Phone Number (cell phone, if you'll have one with you.)**

for the event described below: \_\_\_\_\_ (Type of Event)

Date of Event: \_\_\_\_\_ Time: \_\_\_\_\_

Place of Event: General location if not exact: \_\_\_\_\_

**Where will you be staying on Kauai? Dates? Phone #?** \_\_\_\_\_

1. This contract reserves the services of Julie D. Wirtz at the place, date, time noted above.
2. This contract becomes effective when signed and accompanied by a 50% deposit.
3. Cancellations with less than 3 months notice, may forfeit \$25 of the deposit.
4. Less than 1 month notice of cancellation may forfeit half or up the entire deposit.
5. Refunds are issued at the officiant's discretion, depending on the situation, time and work involved and/or bookings lost for date reserved.
6. Balance of payment (noted below) is due on day of ceremony, or before, if desired.
7. Service includes help with preparation of ceremony script, consultations for revisions via e-mail, phone and/or in person, help with location choices, required permits, and if a legal marriage, the signing and prompt filing of marriage certificate for recording with the county.
8. Officiant fee noted includes travel to/from ceremony and time allotted for rehearsal, if desired,
9. This will be a secular ceremony, celebrating human values, not a religious worship service.

Please indicate payment amounts agreed upon for this service:

\$ \_\_\_\_\_ Deposit accompanying this agreement.

\$ \_\_\_\_\_ Balance due in cash at time of ceremony.

Your signature below confirms that you understand and accept the terms above:

\_\_\_\_\_  
Signature(s) of party requesting services

\_\_\_\_\_  
Julie D. Wirtz (acceptance only valid with paid deposit)

Mail this contract with your deposit to:

Julie D. Wirtz  
P.O. Box 1212  
Kapaa, HI 96746

Alternatively, this contract can be scanned and e-mailed to [Julie@KauaiOfficiant.com](mailto:Julie@KauaiOfficiant.com)  
Deposit can also be made in cash during a personal meeting, or by PayPal to e-mail address above.